



American Simmental Association
 Progress Through Performance (PTP)
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Progress Through Performance Major Show Hosting Responsibilities

American Royal, North American International Livestock Expo (NAILE),
 National Western Stock Show, Fort Worth Stock Show & Rodeo

Host Association - Full Responsibility

The host association is solely responsible for the following PTP-related areas:

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- Awards** *Includes ordering and financial responsibility*
 - Premier Breeder & Exhibitor**
 - Stalling** *Per coordination with show management*
 - Tie Out Times** *Per coordination with show management*
 - Event Insurance**

American Simmental Association - Full Responsibility

ASA is solely responsible for the following PTP-related areas:

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- Photographer** *Includes acquiring and publishing champion photos*
 - Show Programs** *Includes creating, printing and distributing*
 - Event Promotion**
 - Press Releases**
 - Show Ring Help** *ASA Staff, AJSA Trustees and/or ASA specialists will be on site*
 - Class Lineup** *ASA will provide ready-ring lineup staff. Head individual serves as the official on whether or not an animal is permitted into the ring after the class has started.*
 - Herdsmen of the Year** *Award to be presented at NAILE*
 - Official Book** *ASA and/or AJSA keep official books and submit results to the Register*
 - DNA Sampling** *ASA will collect DNA samples on all PTP Grand and Reserve Champions. Additional samples may be collected at ASA staff discretion. All samples will be submitted for parent verification and genomic testing. ASA will incur costs.*
 - Challenges of Authenticity** *Full responsibility of handling any animal authenticity/registration issues when proper protocol is followed for challenges - which begins with a signed, written protest from a member to the ASA Executive Vice President*
 - Communications & Social Media** *ASA to use a smartphone app to communicate with exhibitors*

Joint Responsibility

ASA and the host association will work cooperatively to ensure a successful event.
The following areas, specifically, will require attention from both associations.

Host Association Duties	ASA Duties
Rules	
Submit current ASA PTP Show rules and regulations to show management for publication in premium book.	Provide host association with the most current PTP rules and regulations. Facilitate rules review survey following the event. PTP Coordinator to submit rule changes in premium books to State Association leadership and/or show coordinator.
Check In	
Coordinate check-in area and time with show management. Provide four (4) volunteers to distribute back numbers and direct traffic.	Oversee cattle check-in, provide staff to verify tattoos, pick up back tags from show office, etc. Serve as final say on tattoos, issue dates, and similar. Adjust class breaks as needed on regimented classes used for all major shows.
Entries	
Handle all entry information for which show management is not accountable. Entry information must be submitted to ASA no less than 14 days prior to check-in date. This information should be submitted in a Microsoft Excel file containing the following information, at minimum: Registration numbers, animal DOBs, exhibitor names, and exhibitor addresses. If available, class numbers and back tag/entry numbers should also be provided.	Receive entry information from host association at least 14 days prior to check-in. Create a preliminary check-in file.
Judges	
By April 1, submit three (3) names in order of preference from the approved PTP Judges list for consideration by the Activities & Events Committee of the ASA Board. Full responsibility for payment of the lead judge, unless otherwise arranged with show management. Once a lead judge has officiated one of the four major shows listed above, NWSS Pen Show, or the AJSA National Classic, that lead judge is not eligible to be nominated the following show season. Coordinate with the lead judge the selection of an associate judge (MANDATORY) and ensures that the associate judge selection is a person in good standing with ASA.	Activities & Events Committee to make final judge selections. All major show judges to be made no later than the April Board meeting and secured immediately thereafter. Full responsibility for associate judge payment. The associate judge does not need to be approved by the Activities & Events Committee.
Simmental Booth	
Coordinate with ASA to reserve booth space.	Provide professional booth, including materials, at all major PTP shows.
Host Hotel	
Secure hotel block(s).	Announce host hotel block(s) through eBlasts and/or other media.

The show season is defined as July 1 to June 30.
For example: July 1, 2020 to June 30, 2021.

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